



WESTCHASE PROPERTY MANAGEMENT REQUEST FOR PROPOSAL COMMITTEE MEETING

Agenda and Minutes

October 9, 2023

Call to Order:

Members Present:

Members Absent:

Agenda:

Approval of Sept 25th Minutes:

Review of Action items (AIs) and Continuity of Effort Items (CoE)

All – in the order of the minutes if any

Functional Leader Updates (as needed)

Finish the review comments on the requirements document – Michiel

Updates on procurement the possible method unit costs and other related information developed – Russ & Terry

Open Discussion:

1. Team discussion on the approach to use in getting VM and resident feedback on the services list and team.

Recorder - Recap of AIs and CoEs from this meeting: Terry

Next Team Meeting: Oct 16 - 5PM same location