



2025 BOARD OF DIRECTORS

MICHIEL OOSTENBRINK President 2025-2027	TERRY LANZAR Vice President 2024-2026	ERIC HOLT Treasurer 2025-2027	JACK MAURER Secretary 2025-2026
JASON JOZEFIAK Director 2025-2026	ASHLEY WAIT-WOODCOCK Director 2025-2027	JESSICA SIDDLE Director 2025-2026	

BOARD OF DIRECTOR’S MEETING NOTICE & AGENDA

NOTICE is hereby given that a Board Meeting of the Westchase Community Association Board of Directors will take place at the stated date, time, and location below:

DATE: Wednesday, December 17th, 2025 TIME: 6:00 PM

Location: 10049 Parley Drive, Tampa, FL 33626

MEETING AGENDA

- I. CALL TO ORDER
- II. VERIFICATION OF QUORUM
- III. PLEDGE OF ALLEGIANCE
- IV. OPEN FORUM
- V. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES
- VI. FINANCIALS – Treasurer’s Report
 1. Reserve Methodology – Component vs. Pooled
- VII. MANAGEMENT REPORT
- VIII. COMMITTEE UPDATES
 1. Modifications Committee (MOD/ARC)
 2. Government Affairs Committee (GAC)
 3. Document Review Committee (DRC)
 4. Swim and Tennis Committee (S&T)
 5. Technology Advisory Committee (TAC)
 6. Welcome Committee
- IX. OLD BUSINESS
 1. Community Survey Questions
 2. Pipeline Contract Renewal
 3. Pool Supervisor Contract
 4. Facilities Maintenance Technician Hiring Status Update
 5. Committee Resolutions – GAC, TAC, S&T
 6. Glenclyff Engagement Letter for Financial Services 2026-2027
- X. NEW BUSINESS
 1. Board Proposed Fines/Appeals
 2. Record Retention Policy
 3. Official Records Request Policy
 4. 2026 Staff Schedule
 5. Facilities Checklist
 6. Pool Holiday Hours
 7. Referendum & Bulk Mailing Bids
 8. Next Meeting Date
- XI. ADJOURNMENT